

REQUIREMENT FOR ENLISTMENT

Following Documents are required for enlistment:-

1. Enlistment form duly filled as per instructions and requisite documents to be attached as per check list at Annex-B.
2. Application to **Director (Design & Contract Directorate) DHA, Karachi (On Company Letter Head)**.
3. Present year PEC License (Copy).
4. Form Fee Rs.500/ in the shape of Pay Order in favor of DHA Karachi.
5. Enlistment/renewal of enlistment, category vise charges are as under:-

S/ No	Category	Limit Upto	Enlistment Fee (02 Calendar Year)	Renewal Fee (02 Calendar Year)
1	DHA-N	No Limit	Rs. 30,000/-	Rs. 30,000/-
2	DHA-B	2,000 Million	Rs. 25,000/-	Rs. 25,000/-
3	DHA-1	1,000 Million	Rs. 20,000/-	Rs. 20,000/-
4	DHA-2	5,00 Million	Rs. 15,000/-	Rs. 15,000/-
5	DHA-3	250 Million	Rs. 12,000/-	Rs. 12,000/-
6	DHA-4	100 Million	Rs. 10,000/-	Rs. 10,000/-
7	DHA-5	30 Million	Rs. 9,000/-	Rs. 9,000/-
8	DHA-6	15 Million	Rs. 7,000/-	Rs. 7,000/-
9	DHA-7	10 Million	Rs. 5,000/-	Rs. 5,000/-

CHECK LIST

S No	Description	Yes	No	Remarks
1	Documents as per our standard pattern			
2	Covering Letter as per our standard pattern			
3	Documents In-Complete			
4	Photographs & Copy of CNIC att			
5	Authority Letter att			
6	PEC Certificate att			
7	NTN att			
8	Certificate of Litigation att			
9	Certificate of Proprietorship att			
10	Partnership Deed att			
11	List of Equipment as per our standard pattern			
12	List of Personnel as per our standard pattern			
13	List of Experience (Completed) as per our standard pattern			
14	List of Experience (In Hand) as per our standard pattern			
15	Certificate of Litigation on Stamp Paper			
16	Certificate of Proprietorship on Stamp Paper			
17	Balance sheet att			
18	Detail of Annual Turnover att			
19	Proof att for Equipment Ownership			
20	Stamp Papers attested by Oath Commissioner			
21	Bank Certificate & Statement att			
22	Credit Lines Certificate att			
23	Proof att for the individual which certify the present employment with your firm			
24	Documents without Signatures & Office Stamp			