



PAKISTAN DEFENCE OFFICER'S HOUSING AUTHORITY KARACHI

REQUIREMENT OF COMPLETION PLANS

	A/U	QTY
1. Covering Letter for Completion Plan	1	No
2. Completion Form to be obtained from Cantonment Board Clifton	1	No
3. Copy of approved Building Plan	1	No
4. Completion Plan (One with cloth pasted at the back)	7	No
5. Site Plan issued by the Authority (Ammonia print)	2	No
6. Photo copy of National Identity Card	2	No
7. Photo copy of Demarcation	1	No
8. N.O.C for road cutting of Electric, Gas & Sewerage connection from Cantt Board Clifton.		
9. N.O.C from Water Supply Directorate Dept of CBC (Regarding location of under ground water tank and level of services lines).		
10. Photo copy of 'A' Lease or 'C' Lease.		

<u>PROCESSING TIME</u>	<u>COMPLETION PLAN</u> <u>APPROVED IN EBM NO. 3/2013 DATED 04 JUL 2013</u>					
	<u>CAT A & B</u>		<u>CORPORATE</u>		<u>FOREIGNERS</u>	
	<u>RES</u>	<u>COMM</u>	<u>RES</u>	<u>COMM</u>	<u>RES</u>	<u>COMM</u>
Express Cases (14 working days)	60,000	100,000	112,500	187,500	150,000	250,000
Priority Cases (21 working days)	40,000	60,000	75,000	112,500	100,000	150,000
Ordinary Cases (45 working days)	20,000	40,000	35,000	75,000	50,000	100,000

Note: **Fee may be deposited in DHA Finance Directorate through Pay order, Demand draft as verification fee. All required documents to be properly tagged and submitted on CRD desk in I&CC.**

12. **No Violation Certificates as given below:-**

a. **Residential**

- (i) Plinth Level
- (ii) Ground floor slab
- (iii) 1st Floor slab (if 1st Floor is constructed)
- (iv) Stair Tower (if constructed)

b. **Commercial**

- (i) Basement (if Constructed)
- (ii) Plinth Level
- (iii) Mezzanine floor (if constructed)
- (iv) Ground floor slab
- (v) 1st Floor slab
- (vi) 2nd Floor slab
- (vii) 3rd Floor slab
- (viii) 4th Floor slab
- (ix) Stair Tower/Over Head Water Tank.

Note: **Completion plan should be obtained before occupying the premises.**