Pakistan Defence Officers Housing Authority

2/B East Street, Phase I, D H A, Karachi-75500. e-mail:ccc@dhakarachi.org Ph: 99266849 UAN:111589589 Extn: 2191

CENTRAL CONTROL CELL

DATA ENTRY FORM FOR RESIDENTIAL / REVISED / AMENITY / COMM / COMPLETION

Applicant Info (Owner)							
Plot No:		Salutation:	Mr/Ms/Mrs/				
Location:		Owner Name:					
Phase:		Membership No:					
Sub Division:		Membership Cat:					
Plot Size: (SqYds)		CNIC:					
Process Type: Case Type:	Building Plan / Completion Res / Rev / Comm / Amenity	Email:					
Plot File Number		Phone: (Landline)					
Request Type:	Ordinary Urgent	Cell (+92):					
DHA Receipt No:		CBC Challan No:					
MEO Receipt No:		CBC TIP Challan No:					
	Submitter Info	(other than ow	ner)				
Salutation:	Mr/Ms/Mrs/	Phone: (Landline)					
Name:		Cell (+92):					
CNIC:		Address:					
Email:							
	Arch	itect Info					
Salutation:	Mr/Ms/Mrs/	Cell :(+92)					
Name:		Name of Office:					
CNIC:		Office Address:					
Email:							
Phone: (Landline)		NTN:					

Applicant/Submitter Signature

Receiver Signature



Pakistan Defence Officers Housing Authority 2/B East Street, Phase I, D H A, Karachi-75500.

Website: http://www.dhakarachi.org

E-Mail: ccc@dhakarachi.org / dha@dhakarachi.org / info@dhakarachi.org

Ph: 99266849 UAN:111-589-589 Extn: 2191

CHECK LIST PROPOSED RESIDENTIAL BUILDING PLAN

a. Transfer letter: b. Site plan, same will be returned after verification. c. A-lease Commencement of building work order/ License-A. DOCUMENTS REQUIRED FOR CBC PAYMENT a. BUILDING FESS. o Proposed Building Plan duly signed & stamped by Architect & owner in Original. o Site plan (Original.) b. TRANSFER OF IMMOVABLE PROPERTY TAX (TIP) CHALLAN. 1+2 Change of Ownership letter. (Original & Photocopies). o Site plan (Original). b. TRANSFER OF IMMOVABLE PROPERTY TAX (TIP) CHALLAN. 1+2 Change of Ownership letter. (Original & Photocopies). DOCUMENTS REQUIRED FOR MEO PAYMENT. a. a. Lease-A/B OR License A for KMC land (Photocopy). b. Site plan (Original). 1 c. Change of Ownership letter (Original). 1 Application to Dir TP&BC Dte for approval of Building Plan - DHA Form 1 DHA Data Entry Form (Submission Form) of CCC OCCC Powdered photocopy of CNIC (valid & legible) Photocopy of Allotment/ Transfer Order/ Mutation/Amalgamation/Division Letter Registered Architect's Certificate - DHA Form 2 DHA CBC-WHEO a. CBC Building Fee Challan paid (Photocopies) b. TIP TAX Challan of CBC (padrecept) Original and photocopies c. DHA Payment Receipt (Photocopy) d. MEO Payment Receipt, Computerized)Original Change of Ownership:DHA fresh transfer history letter issued from DHA T&R Dte (Irom 1 "allottee to last transferee") original & photocopy or Commencement of Building Work Order required from Land Dte (Lease Section DHA) in case of Phase VII (East, Nthe-Sasadi, Riwams&Abbasi, (Original & Photocopy) c. Commencement of Building Work Order required from Land Dte (Lease Section DHA) in case of Phase VIII (Ext), Nthe-Sasadi, Riwams&Abbasi, (Original & Photocopy) c. Commencement of Building Work Order required from Land Dte (Lease Section DHA) in case of Phase VIII b. Basement - DHA Form 9 commencement of Building Work Order required from Land Dte (Lease Section DHA) in case of Phase VIII b. Back-CBC-MEO DH		DOCUMENTS REQUIRED FOR DHA PAYMENT (Photocopies).	
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Chotocopies DHA+CBC+MEO		• , , , , , , , , , , , , , , , , , , ,	2+2+2
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17 (8 drawings are required in case of phase VIII) 18 Soft copy of Building Plan (CD on Auto CAD format) (below 2010 version) verified by CCC DHA. 19 MEP Drawings with details of Electrical, Plumbing, Sewerage, Gas and 1+1+1		Puilding Plans (Ammonia Print Size of sheet: 20" v 40")	DILLI CECTIVEO
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MEP Drawings with details of Electrical, Plumbing, Sewerage, Gas and 1+1+1	18		
19	10	by CCC DHA.	DHA+CBC
19	10	MEP Drawings with details of Electrical, Plumbing, Sewerage. Gas and	1+1+1
- 10 2 morgoney Drawings by Registered ODO Member	19	, , , , , , , , , , , , , , , , , , , ,	DHA
	<u> </u>	The American Drawings by Negational Obe Memicot	

In case of swimming pool and placement of Generator on Roof Top

a. Stability Certificate (in original) on letter head of CBC Registered Engineer
b. Structural Drawings for Pool (Ammonia Print - Size of sheet: 20" x 30") duly
endorsed by CBC Registered Structural Engineeralong with DHA Form 3

1+4

DHA+CBC

1

DHA

CAUTION

It is prohibited at DHA Karachi to ask for favours/gratification in return of work/job done. If you find anyone not abiding by the rule, kindly contact us.

- a. 021-99266823 (Secy DHA)
- b. 021-99266868 (Director Coord)
- c. Email: complaints@dhakarachi.org



BUILDING PLAN VERIFICATION FEE (RESIDENTIAL)

	Category A & B													
	Processing	Total Working Days	Upto 500 Sq.Yds			Upto 1000 Sq.Yds			Upto 2000 Sq.Yds			Above 2000 Sq.Yds		
	Time		Bldg Plan Fee	Addl Charges	Total	Bidg Plan Fee	Addl Charges	Total	Bldg Plan Fee	Addl Charg es	Total	Bldg Plan Fee	Addl Charg es	Total
1	Ordinary	45	30,000	2,500	32,500	50,000	2,500	52,500	75,000	2,500	77,500	100,000	2,500	102,500
2	Urgent	37	80,000	2,500	82,500	125,000	2,500	127,500	150,000	2,500	152,500	200,000	2,500	202,500
					Corp	orate B	odies 8	k Forei	gners	l				
Sr	Processing	essing Total		Upto 500 Sq.Yds)		Upto 1000 Sq.Yds)		lpto 200 Sq.Yds			oove 20 Sq.Yds	00
Si	Time	Working Days	Bldg Plan Fee	Addl Charges	Total	Bldg Plan Fee	Addl Charges	Total	Bldg Plan Fee	Addl Charg es	Total	Bldg Plan Fee	Addl Charg es	Total
1	Ordinary	45	60,000	2,500	62,500	75,000	2,500	77,500	100,000	2,500	102,500	150,000	2,500	152,500
2	Urgent	37	200,000	2,500	202,500	300,000	2,500	302,500	400,000	2,500	402,500	500,000	2,500	502,500

PDOHA Building Regulations 2020 PDOHA FORM 1

APPLICATION FOR APPROVAL OF BUILDING PLAN

The Director Town Planning & Building Control Directorate PDOHA Karachi. 1. In pursuance to PDOHA Building Regulations 2020. I/We hereby apply for approval of building plan on plot no ______at____PDOHA Karachi 2. Necessary particulars are given below and certified to be true: a. Allotment order/Transfer order/ Mutation of lease A, B, or C as the case may be). b. Intended use of proposed building works; and c. Description of the proposed building works 3. Drawings and Documents are enclosed as per checklist 4. Registered Architect, Registration No. PCATP ______is hereby authorized by me/us to do all things required to be done under these Regulations on my/our behalf. (if applicable) 5. I/We undertake that I/we shall be personally responsible for any violation of these Regulations, if any, accompanying the sanction of the plan/plans. Owner Signature: Address: Dated

Telephone #

PDOHA BUILDING CONTROL AND TOWN PLANNING REGULATIONS 2020

PDOHA FORM 2

REGISTERED ARCHITECT'S CERTIFICATE

(To be accompanied with Form 1)

This is to certify that the building plan for plot no	_at
PDOHA Karachi has been prepared by me/us and that I/we	undertake to
supervise the proposed construction as per building plan submitted herewith.	I/We further
undertake that if I/We discontinue supervision of the work, I/We shall give immedia	te intimation
thereof, as required under the above Regulations.	
Name & Signature of Architect Registration # PCATP	
Registration # CBC Category of Registration:	
Date:	

PDOHA BUILDING CONTROL AND TOWN PLANNING REGULATIONS 2020 PDOHA FORM 3

REGISTERED ENGINEER'S CERTIFICATE

(To be accompanied with Form 1)

This is to certify that the structural drawings for Plot No have
been prepared by me/us and that I/we undertake to supervise the proposed construction as pe
drawings submitted herewith. I/We further undertake that if I/we discontinue supervision of the
work, I/we shall give immediate intimation thereof, as required under the above Regulations.
Name & Signature of Civil / Structural Engineer
Registration # PEC
Registration # CBC
Category of Registration:
Date: / / /

Cantonment Board Clifton (CBC) Building Application Fee Structure Reference: PCB U/S Dated 28-6-2021

S.No	Plot Area		Category	Г	Total Fee
		Α	Basement + Ground Floor	Rs.	58,600/-
	II	В	Ground Floor	Rs.	46,600/-
1	Upto 100 Sq. Yds	С	Ground Floor + First Floor	Rs.	58,600/-
		D	Basement + Ground Floor + First Floor	Rs.	70,600/-
		Α	Basement + Ground Floor	Rs.	93,600/-
_	Above 100 and	В	Ground Floor	Rs.	68,600/-
2	Upto 200 Sq. Yds	С	Ground Floor + First Floor	Rs.	90,600/-
		D	Basement + Ground Floor + First Floor	Rs.	1,15,600/-
		A	Basement + Ground Floor	Rs.	103,600/-
3	Above 200 and	В	Ground Floor	Rs.	73,600/-
3	Upto 300 Sq. Yds	С	Ground Floor + First Floor	Rs.	1,00,600/-
		D	Basement + Ground Floor + First Floor	Rs.	1,30,600/-
		A	Basement + Ground Floor	Rs.	1,20,600/-
4	Above 300 and	В	Ground Floor	Rs.	80,600/-
T	Upto 400 Sq. Yds	С	Ground Floor + First Floor	Rs.	1,15,600/-
		D	Basement + Ground Floor + First Floor	Rs.	1,55,600/-
		A	Basement + Ground Floor	Rs.	1,26,600/-
5	Above 400 and	В	Ground Floor	Rs.	86,600/-
	Upto 500 Sq. Yds	С	Ground Floor + First Floor	Rs.	1,21,600/-
		D	Basement + Ground Floor + First Floor	Rs.	1,61,600/-
		A	Basement + Ground Floor	Rs.	1,47,600/-
6	Above 500 and	В	Ground Floor	Rs.	1,00,600/-
	Upto 600 Sq. Yds	С	Ground Floor + First Floor	Rs.	1,42,600/-
		D	Basement + Ground Floor + First Floor	Rs.	1,89,600/-
		A	Basement + Ground Floor	Rs.	1,60,600/-
7	Above 600 and	В	Ground Floor	Rs.	105,600/-
/	Upto 700 Sq. Yds	С	Ground Floor + First Floor	Rs.	1,55,600/-
		D	Basement + Ground Floor + First Floor	Rs.	2,10,600/-
	A 1 700 1	Α	Basement + Ground Floor	Rs.	1,80,600/-
0	Above 700 and	В	Ground Floor	Rs.	1,15,600/-
8	Upto 1000 Sq.	С	Ground Floor + First Floor	Rs.	1,71,600/-
	Yds	D	Basement + Ground Floor + First Floor	Rs.	2,36,600/-
	.1 .000	Α	Basement + Ground Floor	Rs.	3,00,600/-
	Above 1000 and	В	Ground Floor	Rs.	1,70,600/-
9	Upto 2000 Sq. Yds	С	Ground Floor + First Floor	Rs.	2,85,600/-
		D	Basement + Ground Floor + First Floor	Rs.	4,15,600/-
		A	Basement + Ground Floor	Rs.	5,78,600/-
		В	Ground Floor	Rs.	3,18,600/-
10	Above 2000	C	Ground Floor + First Floor	Rs.	5,38,600/-
		D	Basement + Ground Floor + First Floor	Rs.	7,98,600/-
		D	Daschieft + Ground Floor + Flist Floor	173.	1,70,000/-

<u>UNDERTAKING - RESIDENTIAL PLOT</u>

1.	I	owner of Plot No.
		undertake to
abid	e by	all clauses of the building regulations and compulsory open space equipments. I
also	und	dertake to get my construction work checked by the DHA staff at the following
stage	es o	f construction and obtain proper signature of concerned staff along with offices
stam	np:-	
	a.	At Plinth / basement level.
	b.	At Ground floor roof level.
	c.	At first floor roof level.
	d.	At the time of pouring of stair tower/barsati.
2.		ny violation of compulsory open space or unauthorized construction observed at
Ü		e during or after the construction may be demolished by the DHA staff or any ency authorized as such by the DHA at my risk and cost.
	time	understand that I/we are bound to produce the above verification certificate at of submission of completion plans and know that my completion plan may not oted, if any of the above certificates of verification is not produce by me.
4. erect	t/pa	We further undertake and endorse in full conscious, that I/we shall not aste/put any political and religious flags, posters and emblems etc on any part of ding.
Date	ed: _	Signature:

SPECIMEN

(For basement) On Rs.100 stamp paper Attested by Notary Public

DEPONENT

INDEMNITY BOND

I, affirmation that I am the owner of Plot No
Karachi, that I have submitted building plan on the said plot I intend to construct a
Basement on the same plot for which I undertake to fulfill the following conditions: -
1. If any damage is done to the neighboring structure due to our Basement, it will be our responsibility to make good the losses or in the event of our failure to do so, the owner <i>DHA</i> may good such repair at our cost or any other measures as deemed fit buy the Defence Housing Authority.
2. It will be structurally designed and signed by approved structural Engineer.
That the above declaration is true and correct to the best of my knowledge and belief.

(For swimming pool)

On Rs.100 stamp paper Attested by Notary Public

INDEMNITY BOND

1.	I	S/o, D/o, W/o	,
Mus	lim, Ad	dult, Lehri House Nosolemn	affirmation
that	I am tl	he owner of Plot No,	measuring
		_, sq.yards located in Defence Housing Authority. That I have	ve applied for
pern	nission	to construct building on the said plot. I intend to construct a s	wimming pool
on tl	he sam	ne plot for which I undertake to fulfill the following conditions:-	
	a.	Proper filtration plant will be erected.	
	b.	The swimming pool will be properly covered.	
	c.	The same will not be constructed on the compulsory open space	e.
	d.	If any damage is done to the neighboring structure due to o	our swimming

e. It will be structurally designed and signed by approval Structural Engineer.

other measures as deemed fit by the Defence Housing Authority.

pool, it will be our responsibility to make good the losses or in the event of

our failure to do so, the owner/DHA may good such repair at our cost or any

That the above declaration is true and correct to the best of my knowledge and belief.

DEPONENT

FORM 'C'

To:	The Director Town Planning and Building Control DHA Karachi
Subject:	APPLICATION FOR CONSTRUCTION OF HOUSE ON PLOT NO. DEFENCE HOUSING AUTHORITY / CLIFTON CANTT,
	UNDERTAKING BY THE APPLICANT
Clifton Canton herewith the building plan	by undertake to abide strictly by the Plan will be approved by the Defence Housing Authority and comment Board for construction of House on my plot mentioned above and for which I am submitting building application and Plan. A violation of the building bye-laws or deviation from the sanctioned a constructed by me shall make the building so constructed liable to demolish by the Defence hority/Clifton Cantonment Board at my risk and cost.
around/within shall be liable risk and fu Authority/Ca rupees five h	her undertake that I shall NOT raise any construction whatsoever on the compulsory open space all my plot, failing which the un-authorized construction, if any raised on the compulsory open space to be demolished by the Defence Housing Authority/Cantonment Board, Clifton Cantonment at my arther more shall render me liable to pay any fine imposed by the Defence Housing notonment Board, Clifton Cantonment in addition to demolish stated above which may be extended to fundred thousand as on which the decision of the Cantonment Board, Clifton Cantonment shall be ding upon me.
Dated:	Signature:
	Name & Address of Applicant:
	FROM – 2
	UNDERTAKING BY THE ARCHITECT
mlat to darriat	hereby undertake that I/we shall not advice or permit the lessee or attorney of the above mentioned the from sanctioned plan or raise any construction on the compulsory open space all around within the situated on of Phase in Defence Housing afton, Cantonment Board.
I/We shall di Authority, Cl space by the Defence Hou compulsory of	e lessee of the said plot or his/her attorney, raise any construction on the compulsory open space. sassociate compulsory from the construction of building in this plot and inform the Defence Housing lifton Cantonment forthwith of the un-authorized construction being raised on the compulsory open lessee of his/her attorney. Failure on my part to do so or any delay caused by me in information the using Authority/Cantonment Board, Clifton Cantonment of this un-authorized construction on the open space by the lessee of the sail plot or his/her Attorney shall make me liable to be blacklisted by Housing Authority/Cantonment Board, Clifton Cantonment.
Dated:	Signature of the
Dated	Architect:
	Registration No: